

APPLICATION FOR EMPLOYMENT

We appreciate your interest in employment with Inteltrace, Inc. Please complete all information (print) included in this document as accurately as possible. Inteltrace is an Equal Opportunity Employer. We do not discriminate in hiring on the basis of age, race, creed, color, sex, religion, sexual preference, handicaps or veteran status.

Date Position Applying For

Name (in full) Social Security Number

Home Address

City State Zip

Home & Cell Phone Date of Birth

Email Work Phone

How did you learn about Inteltrace:

Are you authorized to work in the United States? Yes No Drivers License # & State

SECURITY INFORMATION

The nature of Inteltrace business requires strict adherence to security standards. The following information is necessary.

Have you ever been convicted of a felony? Yes No (Please note that conviction record will not necessarily disqualify an applicant for employment). If yes, please describe below:

EDUCATION

Omitting Grammar and High School, please record your higher education below:

Name of School	<input type="text"/>	Degree Earned	<input type="text"/>
Type of School	<input type="text"/>	Date Graduated	<input type="text"/>
Name of School	<input type="text"/>	Degree Earned	<input type="text"/>
Type of School	<input type="text"/>	Date Graduated	<input type="text"/>

PROFESSIONAL REFERENCES

Please give the names of three people with whom you have a **professional** relationship. (i.e. Manager or Supervisor)

	Reference #1	Reference #2	Reference #3
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>	<input type="text"/>
Relationship	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	<input type="text"/>	<input type="text"/>	<input type="text"/>

EMPLOYMENT REFERENCES

Dates Employed: From To

Employer Position

Address

Starting Salary Final Salary
Supervisor Supervisor's Work #
Reason for leaving

Dates Employed: From To
Employer Position
Address

Starting Salary Final Salary
Supervisor Supervisor's Work #
Reason for leaving

Dates Employed: From To
Employer Position
Address

Starting Salary Final Salary
Supervisor Supervisor's Work #
Reason for leaving

I request the following accommodation to explain, demonstrate, or continue the employment application process:

- **JOB REQUIREMENTS.** I am familiar with the mental and physical requirements of the job for which I am applying and certify that I am able to perform the tasks required (with or without accommodation) in the job for which I am applying.
- **FULL INFORMATION.** I declare that the information provided by me is complete and true to the best of my knowledge. I am aware that any misrepresentation or omission may preclude an employment offer of may result in withdrawal of an employment offer or separation from the employment.
- **BACKGROUND CHECKS.** I authorize investigation of all information provided by me. I understand that any offer of employment is contingent on the completion of satisfactory background felony investigation and verification of eligibility. I do hereby release Inteltrance, Inc. and all informants of all liability whatsoever resulting from such investigations.
- **EMPLOYMENT AT WILL.** I also understand that employment with Inteltrance is "at will" which means that (if hired) my employment is for no defined period and may, regardless of the date of payment of my wages and/or salary, be terminated at any time without any prior notice, and with or without explanation or reason.

This application will be active for the position applied for 30 days and will be kept on file for one- year period from the date indicated below.

Signature of applicant _____ Date _____