

**APPLICATION FOR EMPLOYMENT**

We appreciate your interest in employment with Inteltrace, Inc. Please complete all information (print) included in this document as accurately as possible. Inteltrace is an Equal Opportunity Employer. We do not discriminate in hiring on the basis of age, race, creed, color, sex, religion, sexual preference, handicaps or veteran status.

Date  Position Applying For

Name (in full)  Social Security Number

Home Address

City  State  Zip

Home & Cell Phone  Date of Birth

Email  Work Phone

How did you learn about Inteltrace:

Are you authorized to work in the United States? Yes  No  Drivers License # & State

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**SECURITY INFORMATION**

The nature of Inteltrace business requires strict adherence to security standards. The following information is necessary.

Have you ever been convicted of a felony? Yes  No  (Please note that conviction record will not necessarily disqualify an applicant for employment). If yes, please describe below:

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**EDUCATION**

Omitting Grammar and High School, please record your higher education below:

Name of School	<input type="text"/>	Degree Earned	<input type="text"/>
Type of School	<input type="text"/>	Date Graduated	<input type="text"/>
Name of School	<input type="text"/>	Degree Earned	<input type="text"/>
Type of School	<input type="text"/>	Date Graduated	<input type="text"/>

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**PROFESSIONAL REFERENCES**

Please give the names of three people with whom you have a **professional** relationship. (i.e. Manager or Supervisor)

	Reference #1	Reference #2	Reference #3
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>	<input type="text"/>
Relationship	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	<input type="text"/>	<input type="text"/>	<input type="text"/>

**EMPLOYMENT REFERENCES**

Dates Employed: From  To

Employer  Position

Address

Starting Salary  Final Salary   
Supervisor  Supervisor's Work #   
Reason for leaving

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Dates Employed: From  To   
Employer  Position   
Address

Starting Salary  Final Salary   
Supervisor  Supervisor's Work #   
Reason for leaving

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Dates Employed: From  To   
Employer  Position   
Address

Starting Salary  Final Salary   
Supervisor  Supervisor's Work #   
Reason for leaving

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I request the following accommodation to explain, demonstrate, or continue the employment application process:

- **JOB REQUIREMENTS.** I am familiar with the mental and physical requirements of the job for which I am applying and certify that I am able to perform the tasks required (with or without accommodation) in the job for which I am applying.
- **FULL INFORMATION.** I declare that the information provided by me is complete and true to the best of my knowledge. I am aware that any misrepresentation or omission may preclude an employment offer of may result in withdrawal of an employment offer or separation from the employment.
- **BACKGROUND CHECKS.** I authorize investigation of all information provided by me. I understand that any offer of employment is contingent on the completion of satisfactory background felony investigation and verification of eligibility. I do hereby release Inteltrac, Inc. and all informants of all liability whatsoever resulting from such investigations.
- **EMPLOYMENT AT WILL.** I also understand that employment with Inteltrac is "at will" which means that (if hired) my employment is for no defined period and may, regardless of the date of payment of my wages and/or salary, be terminated at any time without any prior notice, and with or without explanation or reason.

This application will be active for the position applied for 30 days and will be kept on file for one- year period from the date indicated below.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_